

## 資料檢核表

## List of Submitted Documents

◎申請人可以此份紀錄表，並就已上傳之資料，在左方檢核欄內打✓進行檢核確認（此表無須上傳）

Applicants may check the items that you have uploaded on the left.

檢核 Check	份數 Copies	繳交資料項目 Application Materials
	1	入學申請表[附表 2] (請另上傳 2 吋半身脫帽照片 1 張) Completed Application form [Attachment 2] (Please attach one 2-inch passport photo)
	1	護照影本 (如有外僑居留證或其他合法居留身分證明文件者，請一併上傳；已申請喪失中華民國國籍者，請上傳相關證明文件) A photocopy of your valid passport (Individuals possessing ARC or other legal resident's certificates, please provide a copy of ARC if there's any; if you have applied for expatriation, please upload related proof document)
	1	匯款收據影本或轉帳記錄 (請註明申請人姓名及申請學制、系所組別與年級) A copy of application fees receipt or transfer record (please state the name of the applicant and the applying department)
	1	同意具結書[附表 3] (請依簡章所附表格填寫) Declaration [Attachment 3] (Please fill out the form of Attachment)
	1	財力證明 (存款證明非申請本人者請繳交簡章所附表格[附表 4]) (其存款證明如為國外機構所開立，亦需經我國駐外機構驗證蓋章) Financial affidavit [Attachment 4] (if the certificate of deposit is not the applicant's account, please enclose the form of Attachment) (if the certificate of deposit is not issued by financial institutes of the R.O.C., it also needs to be notarized by an overseas representative office of the R.O.C.)
	1	最高學歷證明文件 (含中文或英文譯本)，國外學歷需經原校所在地之我國駐外機構驗證蓋章。(新生及轉學生應繳文件請詳見第 10-11 頁) The certificate or diploma of the highest degree obtained abroad, notarized by an overseas representative office of the R.O.C. (With Chinese or English translation)
	1	最高學歷歷年成績單 (含中文或英文譯本)，國外學歷需經原校所在地之我國駐外機構驗證蓋章。(新生及轉學生應繳文件請詳見第 10-11 頁) The transcript of the highest degree obtained in foreign countries, notarized by an overseas representative office of the R.O.C. (With Chinese or English translation)
	1	讀書計畫或攻讀學位研究計畫書 Study Plan or Research Proposal
	2	兩位教師或長官推薦函 (除英文學系翻譯碩士班及企管系碩士班國際商管學程外，均需包括至少一封教授中國語文教師推薦函) The letters of recommendation from 2 teachers (Every applicant needs to submit at least 1 recommendation letter from a Chinese teaching teacher except those who are applying for Department of English Language and Literature -Master Program and Economics Department and Global Business Program.)
	1	出版著作或已發表之論文 (除申請修讀博士學位者務必上傳碩士論文，其餘學系考生得自由繳交) Publications (Doctoral degree applicants should upload thesis, other applicants are optional)
	1	其他系所指定繳交資料 (請參見本簡章第四項學系分則說明) Other assigned documents from the Department
	1	學習資訊表[附表 5] Other information form [Attachment 5]
	1	告知聲明[附表 6] Soochow University Privacy Statement [Attachment 6]
	1	外國學生申請人在臺就學檢核表及切結書[附表 7] Checklist and Declaration for International Applicants Undertaking Studies in Taiwan [Attachment 7]