

# 東吳大學

Soochow University

## 113 學年度春季班 外國學生轉學生申請入學 招生簡章

2025 Academic Year Fall Semester Admission Prospectus  
for International Transfer Students



中華民國 113 年 9 月  
東吳大學 113 學年度招生委員會印製  
Printed by Soochow University As of February 2024

\* 中英文版本如有出入時，以中文版本為準。

In case of any discrepancy between the English translation and the original Chinese text, the Chinese text shall prevail.

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Attachment 5 – Other Information Form

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Undertaking Studies in Taiwan

## Soochow University 2025 Academic Year Spring Semester Important Dates for Enrollment of International Students

Item	Date
Enrollment Guide Announcement	September , 2024 (Announced on the website, paper copies will not be available)
Online Application	From September 16, 2024 to October 31, 2024
Online Application Website	<a href="https://foreigner.sys.scu.edu.tw/exam/?mode=a">https://foreigner.sys.scu.edu.tw/exam/?mode=a</a>
Announcement of Acceptance List	November 29, 2024 (Announced on the website)
Enrollment Questionnaire Online	By December 13, 2024 (Please follow the regulations on the acceptance announcements)

- ◎ The Enrollment Guide and forms can be downloaded from the school website.  
For any inquiries please contact the Admissions Division.  
Website: [https://web-en.scu.edu.tw/entrance/web\\_page/460](https://web-en.scu.edu.tw/entrance/web_page/460)  
Campus address:  
No.70, Linxi Rd., Shilin Dist., Taipei City 11113, Taiwan (R.O.C.)  
Soochow University  
For Inquiries: Admission Division, 3rd floor, A Building, Waishuangxi Campus  
Telephone: 886-2-28819471 ext. 6062~6069  
Email: [entrance@scu.edu.tw](mailto:entrance@scu.edu.tw)
- ◎ Scholarship information and admission counseling for international students:  
Telephone: 886-2-28819471 ext. 5368 (Office of International and Cross-Strait Academic Exchanges)  
Email: [icae@scu.edu.tw](mailto:icae@scu.edu.tw)
- ◎ Enrollment and school status information for international students:  
Telephone: 886-2-28819471 ext. 6012~6018  
Email: [regcurr@scu.edu.tw](mailto:regcurr@scu.edu.tw) (Registration and Curriculum Division)
- ◎ Information on learning Chinese for international students:  
Telephone: 886-2-28819471 ext. 5922-5925 (Chinese Language Center)  
Email: [mandarin@scu.edu.tw](mailto:mandarin@scu.edu.tw)
- ◎ Other Information:  
[National Immigration Agency](#)  
[Department of International and Cross-strait Education](#)  
[Information for Foreigners in Taiwan](#)

# Soochow University 2025 Academic Year Spring Semester Admission Prospectus for International Students

## I. Years of Study

Bachelor’s degree: 5 years for the School of Law; 4 years for other departments. A further extension is no more than 2 years.

## II. Campuses

Departments (including graduate and doctoral programs)	Campus	Note
School of Liberal Arts and Social Science	Waishuangshi Campus No.70, Linxi Rd. , Shilin Dist. ,Taipei City 11113, Taiwan (R.O.C.)	<p>1. The downtown campus is situated in the administrative and commercial center of the Taipei city, while the main campus is nearby rich cultural and famous scenic sites. Both campuses are easily accessible by public transportation and have all necessary amenities.</p> <p>2. In order to fully utilize these new resources, all first-year students from the Schools of Law and Business will have certain weekly classes on the Main Campus.</p>
School of Foreign Languages and Cultures		
School of Science		
School of Big Data Management		
School of Law	Downtown Campus No.56, Sec. 1, Guiyang St., Zhongzheng Dist., Taipei City 10048, Taiwan (R.O.C.)	
School of Business		

## III. Eligibility: According to "Soochow University Regulations Regarding International Students Undertaking Studies in Taiwan" (this Regulation), applicants who should meet both following requirements of identity and qualification:

- A. Identity: Individuals qualified as one of the identities listed below and meet one of the following criteria may apply for degree-seeking programs:
1. An individual of foreign nationality who has never held nationality status from the Republic of China (note 1) and does not possess an overseas Chinese student status (note 2) at the time of their application.
  2. An individual of foreign nationality, pursuant to the following regulations and who has stayed overseas (including Mainland China, Hong Kong, Macau, and any other foreign countries) continuously for no less than 6 years (note 3), is also

qualified to apply for admission under this regulation.

- (1.) An individual who has a nationality status from the Republic of China at the time of their birth but does not hold a household registration.
- (2.) An individual who has had nationality status from the Republic of China but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of their R.O.C. nationality by the Ministry of the Interior.
- (3.) Regarding individuals mentioned in both of the above subparagraphs they must not have studied in Taiwan under the status of an overseas Chinese nor received placement permission for an academic school year by the University Entrance Committee for Overseas Chinese Students.

※A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

3. An individual of foreign nationality who are Hong Kong or Macau Permanent Residents without household registration in Taiwan and has lived continuously overseas, in Hong Kong, or in Macau for over 6 years (note 3) at the time of application.
  4. An individual that was once residents of Mainland China who is of foreign nationality without household registration in Taiwan and has lived continuously overseas for over 6 years (note 3) at the time of registration.
  5. International students that have studied in the universities of Taiwan must meet the requirements of the previous identity categories and the following degree/diploma standards may apply to transfer into undergraduate programs, but are not exempt from the limitations of having “lived overseas for more than 6 consecutive years by the time of application”.
- B. Degree/Diploma:** Applicants should meet one of the following criteria and qualified as one of the identities listed may apply for degree-seeking programs (Note 4):

Domestic public or registered private university students, or students from foreign universities recognized by the Ministry of Education who have not completed their studies, and who are foreign students already in Taiwan applying for transfer to continue pursuing a bachelor's degree, must meet the study duration requirements: Those who have completed at least two semesters may apply for transfer into the second semester of the second year of the bachelor's program. Those who have completed at least five semesters may apply for transfer into the second semester of the third year of the bachelor's program. Students from foreign universities who have not completed their studies and wish

to transfer to continue pursuing a bachelor's degree must meet the requirement of having completed at least three semesters to apply for transfer into the second semester of the second year of the bachelor's program at this university. Those who have completed at least five semesters may apply for transfer into the second semester of the third year of the bachelor's program.

1. An individual who meet “[Standards for Recognition of Equivalent Educational Level As Qualified for Entering University](#)” regulations are considered as having an adequate level of education to register the new student enrollment entrance examination.
2. An individual with a degree/diploma from institutes of higher education in Hong Kong, Macau, or overseas should also meet the regulations in Article 8 of “[Standards for Recognition of Equivalent Educational Level As Qualified for Entering University](#)”.
  - I. Academic credentials from Mainland China: The “[Regulations Governing the Accreditation of Schools in Mainland China](#)” shall apply.
  - II. Academic credentials from Hong Kong or Macao: “[Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao](#)” shall apply.
  - III. Academic credentials referred to the preceding 2 Items shall be subject to the “[Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.](#)”
  - IV. International students who are dismissed from university/college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Law may thereafter not apply for admission under this regulation.

<p>【Note 1】</p>	<p>Article 2 of <a href="#">Nationality Act</a> of R.O.C.: Those who meet one of the following regulations should possess nationality of the Republic of China:          Biological father or mother has nationality of R.O.C. at the time of birth.          If born after the death of biological father or mother, by the time of his/her death, he or she is citizen of R.O.C.          Was born in the territories of R.O.C., when biological father and mother were either unidentifiable or stateless.          Has been naturalized.          Preceding Subparagraph 1 and Subparagraph 2 shall also apply to the persons who were minors at the time of the amendment and promulgation of this Act.</p>
<p>【Note 2】</p>	<p>Overseas Chinese Students should apply to the University Entrance Committee for Overseas Chinese Student. According to Article 2 of <a href="#">Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan</a>, “The Overseas Chinese Students mentioned in the paragraph refers to overseas Chinese students who were born overseas and have resided continuously from birth to date, or have resided overseas continuously for the most recent 6 years, and possess permanent or long term residence permit. The recognition of overseas student’s status is notarized by the office handling overseas Chinese affairs.</p>

<p>【Note 3】</p>	<p>The term "continuously" means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. Should the calculation of continuous years living overseas start in an incomplete calendar year, the stay of each year in Taiwan must be below 120 days in order to be included. Individuals under one of the situations below and with related documents of proof may be excluded, the time resided in Taiwan will not be included in the count of overseas residence:</p> <ol style="list-style-type: none"> <li>1. Having studied at training sessions at Overseas Affairs affiliated institutes or professional training courses notarized by the Ministry of Education.</li> <li>2. Having studied at Ministry of Education approved Chinese Language Centers in colleges or universities for less than 2 years in total.</li> <li>3. Having been an exchange student for less than 2 years in total.</li> <li>4. Having had internships at Taiwan sanctioned central industry competent authorities for less than 2 years in total.</li> </ol> <p>The “six years” calculation means starting from the enrolled semester date as in February 1, 2025 to be the final date, and to push back six years (i.e. from February 1, 2019 to January 1, 2025).</p> <p>The term “overseas” explicitly means areas and countries outside of Mainland China, Hong Kong, and Macau.</p>
<p>【Note 4】</p>	<p>Please refer to the Soochow University student enrollment related regulations attachments:  “Regulations Regarding International Students Undertaking Studies in Taiwan”  Article 4:  An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:  1.If an international student is applying for admission to a master’s degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its regulations;  2.If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.</p> <p>If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.</p> <p>“Soochow University Regulations Regarding International Students Undertaking Studies in Taiwan”  Article 7:  International students that are qualified for admission with an adequate level in Chinese and English for learning must submit applications according to the regulations. Students that have passed the school’s examination or qualified as</p>

	<p>a recommended student are accepted and may apply for a major. If students of the master’s program or doctoral program are found to have to make up for some graduate program or master’s program basic courses and credits, they must be completed in order to graduate, but the credits will not be included in the graduate credits.</p> <p>“Soochow University School Regulations” Article 49-2</p> <p style="color: red;">Foreign students with equivalent qualifications as those of domestic second year senior high school students shall have to earn 12 more graduation credits within the prescribed study period after enrollment.</p>
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## IV. Method of Examination and Programs and Enrollment

### Quota

- \* Method of examination is through document review. For other special regulations of specific departments please see Note for more information.
- \* Undergraduate courses are primarily taught in Chinese.

### Transfer Students

**Admission quotas: A total of 100 for the sophomore and junior classes in the undergraduate program.**

#### School of Liberal Arts and Social Sciences

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Chinese Literature	v	v	<p>1. The undergraduate program trains students in creative writing and the studies of Chinese literature, with dual emphasis on both classical and modern works as our major goals. Putting equal weight on studying and exercise, our students are keen in both theory and practice.</p> <p>2. Language Proficiency Documentation:            (1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.            (2) Native Chinese speakers are exempt but need to provide relevant proof.            (3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</p>
History	v	v	<p>1. Our curriculum is diverse and comprehensive, covering both Western and Asian history as well as public history. We integrate courses in artificial intelligence, digital humanities, and information technology to expand</p>



Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
			<p>students' learning opportunities. In addition to rigorous academic training, we provide practical experiences in public history through field research and internships with prominent cultural institutions. This blend of academic and practical experience allows students to effectively integrate their knowledge and skills, thereby enhancing their competitiveness in future careers.</p> <p>2. Our faculty is both diverse and highly esteemed, actively engaging scholars from various disciplines to deliver instruction. We are committed to providing students with the most rigorous and comprehensive training available.</p> <p>3. Please write an autobiography of up to 1,000 words, including a description of your personal educational experience.</p> <p>1. Language Proficiency Documentation:</p> <p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</p> <p>(2) Native Chinese speakers are exempt but need to provide relevant proof.</p> <p>(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</p>
Philosophy	v	v	<p>1. The Department of Philosophy is equipped with the first-of its-kind Chinese Philosophy Center (in Foreign Languages) in Taiwan. The center contains considerable research and abundant library resources on contemporary epistemology. In recent years, the Department of Philosophy has developed second professional specialty training on "Reasoning" and "Aesthetic Intelligence" for undergraduate students and also developed an advanced Chinese philosophy program for graduate students. We sincerely invite all of you who are interested in our project to come and join us.</p> <p>2. Language Proficiency Documentation:</p> <p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</p> <p>(2) Native Chinese speakers are exempt but need to provide relevant proof.</p> <p>(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming</p>

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
			the use of Chinese as the medium of instruction.
Political Science	v	v	<p>1. We are committed to foster talents to inform, to articulate, and to organize public affairs. We provide core curriculum and ten curricula groups for selection, in which it nurtures the most essential literacies, including Thoughts, Strategies, Actions, and Dedications that help students to make intelligent decisions for the public. Our mission seeks to train students who can broaden their horizon, understand the political affairs, comprehend the dynamics of the society and solicitude for the public good.</p> <p>2. For course introductions, please refer to the departmental website:: <a href="http://web-ch.scu.edu.tw/politics">http://web-ch.scu.edu.tw/politics</a></p> <p>3. Language Proficiency Documentation:</p> <p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</p> <p>(2) Native Chinese speakers are exempt but need to provide relevant proof.</p> <p>(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</p>
Sociology	v	v	<p>1. The mission and vision of our department is to understand and serve the society. The students who are passionate about caring about society, interested in</p>

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
			<p>social practice, like to think about and observe social phenomena, and are sincerely welcome to participate in this examination.</p> <p>2. Language Proficiency Documentation:</p> <p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</p> <p>(2) Native Chinese speakers are exempt but need to provide relevant proof.</p> <p>(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</p>

### School of Foreign Languages and Culture

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
German Language and Culture	v	v	<p>The department is not entirely taught in German. Applicants are required to submit language proficiency documents.</p> <p><u>Sophomore</u></p> <p>Language Proficiency Documentation:</p> <p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</p> <p>(2) Native Chinese speakers are exempt but need to provide relevant proof.</p> <p>(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</p> <p>(4) Individuals apply for sophomore must attach a certificate in proof of an over 300 hours of German language learning or the German examination certificate in proof of an A2 or higher level of “Common European Framework of Reference for Languages CEFR.”</p> <p><u>Junior</u></p> <p>Language Proficiency Documentation:</p>

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
			<p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</p> <p>(2) Native Chinese speakers are exempt but need to provide relevant proof.</p> <p>(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</p> <p>(4) Individuals apply for junior must attach a certificate in proof of an over 400 hours of German learning or the German examination certificate in proof of B1 or higher level of “Common European Framework of Reference for Languages CEFR.”</p>
Global Program in Interdisciplinary Studies (GPIS)	v	x	<p>1. Enrollment qualification: <b>“Foreign students who are not native speakers of Chinese” only.</b></p> <p>2. Please write your statement of purpose (SOP) in Chinese.</p> <p>3. For detailed introductions to the courses and the faculty, please refer to the official website of the GPIS (<a href="https://web-ch.scu.edu.tw/gpis">https://web-ch.scu.edu.tw/gpis</a>).</p> <p>4. Language Proficiency Documentation:</p> <p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level A2 or above, or equivalent to CEFR A2 or above for international standard Chinese language proficiency.</p> <p>(2) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</p>

## School of Science

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Mathematics	v	v	<p>1. For course introductions, please refer to the departmental website: <a href="http://www.math.scu.edu.tw/">http://www.math.scu.edu.tw/</a></p> <p>2. Language Proficiency Documentation:</p> <p>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</p> <p>(2) Native Chinese speakers are exempt but need to provide relevant proof.</p>

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
			(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.
Chemistry	v	v	Language Proficiency Documentation: (1) Submission of Chinese Proficiency Test (TOCFL) certificate at level A2 or above, or equivalent to CEFR A2 or above for international standard Chinese language proficiency. (2) Native Chinese speakers are exempt but need to provide relevant proof. (3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.

## School of Business

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Business Administration	v	v	Language Proficiency Documentation (1) Submission of Chinese Proficiency Test (TOCFL) certificate at level A2 or above, or equivalent to CEFR A2 or above for international standard Chinese language proficiency. (2) Native Chinese speakers are exempt but need to provide relevant proof. (3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.
Financial Engineering and Actuarial Mathematics	v	x	1. Freshman enrolled in spring semester please be noted that part of the courses in undergraduate program are yearly-term, please concern seriously to conform to the course registration regulation of Soochow University and the link of the course content. 2. Language Proficiency Documentation: Chinese (1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B2 or above, or equivalent to CEFR B2 or above for international standard Chinese language proficiency. (2) Native Chinese speakers are exempt but need to provide relevant proof. (3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
			(including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.
Computer Science and Information Management	v	x	<p>Language Proficiency Documentation:</p> <ol style="list-style-type: none"> <li>(1) Submission of Chinese Proficiency Test (TOCFL) certificate at level B1 or above, or equivalent to CEFR B1 or above for international standard Chinese language proficiency.</li> <li>(2) Native Chinese speakers are exempt but need to provide relevant proof.</li> <li>(3) Graduates from schools with Chinese as the language of instruction or previous degrees obtained in Chinese (including high school diplomas) should provide documentation from the school confirming the use of Chinese as the medium of instruction.</li> </ol>

## V. Application Procedures

### A. Application Method and Dates:

1. Dates: September 16, 2024~October 31, 2024.
2. Application method: Please follow the procedure below.  
Please finish filling out the application form (attachment 2) online and then uploading designated documents. → <https://foreigner.sys.scu.edu.tw/exam/?mode=a>  
Late applications will not be processed.

### B. Application Fees and Methods of Payment: (For International DEGREE Admission only)

1. Application fees: The application fee should be paid before the application deadline. (Any associated remittance fees are to be paid by the remitter.) Application fees are not refundable. The fees are not refundable even under situations like cancellation of the application, disqualification, or application errors. Those who do not pay the application fees will not have their applications processed.

Application Category	Payment Method	Local Payment	Foreign Payment
	Bachelor		NTD 1,500

2. Methods of Payment: A copy of bank money transfer or wire transfer record should be attached with the application. (The applicant's name must be shown as the remitter on the remittance form even if the payment was not made by the applicant.) Please do not send the fee by mail.

Payment by money (or wire) transfer through banks in Taiwan to the NT-dollar account of Soochow University (For International DEGREE Admission only)	
Beneficiary's Bank	合作金庫銀行 西門分行
Beneficiary	東吳大學 招生委員會
Account Number	0030765112300

Payment by money (or wire) transfer from a foreign bank to the US-Dollar account of Soochow University (For International DEGREE Admission only)	
Beneficiary's Bank:	TAIWAN COOPERATIVE BANK, SI-MEN BRANCH No.77 Kunming St., Wanhua Dist., Taipei City 100, Taiwan, R.O.C.
Swift Code:	TACBTWTPXXX
Account Number:	0030765112300
Beneficiary:	Soochow University Admissions Committee

### C. Application Materials to be submitted:

Application materials must be uploaded before the application deadline.

Late applications will not be processed.

Items		Note
1	A list of submitted documents ( Only for applicants check, don't need to upload )	For applicants to make a ✓ for each included application material on the list (see <a href="#">attachment 1</a> )
2	Application form (please fill out online )	Please upload a 2-inch photo. (see <a href="#">attachment 2</a> )
3	Passport	A valid passport (Individuals possessing ARC or other legal resident's certificates, if there's any, please upload related proof document)
4	Payment Documentary Proof	Bank or wire transfer receipt (please state the applicant's name and the applying department plus year)
5	Declaration	Please fill out the attached form. (refer to <a href="#">attachment 3</a> )
6	Financial documents	<p>※ a minimum of NTD 120,000 (or USD 4,000) is required. Please select one of the following ways of submission:</p> <p>(1) An official financial statement issued within the past three months from a financial institution.</p> <p>(2) If the financial statement provided is not under the name of the applicant, please submit fill in the form <a href="#">attachment 4</a> and provide the sponsor's financial statement.</p> <p>(3) The proof showing the applicant have been awarded full scholarship.</p> <p>※ If the certificate of deposit is not issued by financial institutes of the R.O.C., it also needs to be notarized by an overseas representative office of the R.O.C.</p>
<b>Degree/Diploma</b>		<p>(1) Foreign certificates or diplomas should be authenticated by a representative office of the R.O.C. (please see note 1 and note 2 for more information)</p> <p>(2) If the original documents are not in Chinese or English, an English or Chinese translation should be provided.</p> <p>(3) Please to upload as A4 size.</p> <p>(4) However, once officially enrolled, you must turn in an original copy authenticated by an oversea office of Taiwan at registration for checking. Failing to comply with the rule of authenticated copy will lead to your disqualification of enrollment at your own responsibility.</p> <p>(5) Fresh graduates can choose to upload original certificate of enrollment or student ID card (with registration stamp).</p>
7	<p><b>【Transfer Student】</b></p> <p>The certificate / diploma of your highest degree or an official certificate of enrollment for the current semester issued by their university.</p>	



Items		Note
<b>Transcripts</b>		(1) Foreign transcript should be authenticated by a representative office of the R.O.C. (please see note 1 and note 2 for more information)
8	【Transfer Student】 Original academic transcripts from previous schools attended.	(2) If the original documents are not in Chinese or English, an English or Chinese translation should be provided. (3) Please to upload as A4 size. (4) Transfer credits information please see (D point 7)
9	Applicant's study plan or research plan	Please type or write in English, Chinese or Japanese. (Please refer to item IV of this guide)
10	One recommendation letter	Teacher or Supervisor.
11	Transcript/ Certificate of proficiency test	Chinese/ English proficiency tests
12	Other documents required by the department	Please refer to item IV of this guide.
13	Other Information Form	Please follow the form provided by the enrollment guide (please refer to <a href="#">attachment 5</a> )
14	Soochow University Privacy Statement	Please follow the form provided by the enrollment guide (please refer to <a href="#">attachment 6</a> )
15	Checklist and Declaration for International Applicants Undertaking Studies in Taiwan	Please follow the form provided by the enrollment guide (please refer to <a href="#">attachment 7</a> )

**【Once an application is completed, application fees will not be returned regardless of whether an applicant is admitted. Please double check all materials before uploading.】**

**【 Note 1 】** To ensure the enforcement of checking overseas student enrollment qualification and authentication of oversea highest degree documents, the applicant's certificate or diploma of their highest degree and transcripts must be the authenticated academic credentials notarized by an overseas representative office of the R.O.C., the issuing college, or any other institutes (if documents are not presented in Chinese or English, a translation copy of either language is needed). The following regulations must be followed:

1. Mainland China certificates/diplomas: must be according to the regulations in Mainland China.
2. Hong Kong or Macau certificates/diplomas: must be according to the regulations in Hong Kong or Macau.
3. Certificates/diplomas from other countries:
  - (1) Overseas Chinese Taipei Schools or Chinese International Schools in Mainland China have the same system of academic degree as our country.
  - (2) Schools of countries not mentioned above should be handled according to the regulations for colleges to acknowledge foreign academic degrees. Foreign schools with campuses in Mainland China should be according to regulations of the Mainland China notary office, and to be notarized by institutes appointed by the government.
  - (3) When there are difficulties notarizing the documents, the school may request for

assistance. (Article 8 of the enrollment regulations)

**D. Please also note:**

1. Any international student enrollment related regulations will be handled according to paragraph 13 of the enrollment regulations of this University:
  - (1) International students are allowed during the time of study at this University to keep a household register, to have a household registry certificate, to obtain permanent residence in Taiwan; or is naturalized as an R.O.C. citizen; or has restored his/her R.O.C. citizenship, and those who have been deprived of their international student status will be expelled.
  - (2) No international students may apply for a degree at Soochow University if he/she has earlier been suspended from another institute due to behavior issues, poor academic performance or criminal conviction under the enrollment regulations.
2. **If the applicants would like to apply for more than one department (program), in which case separate application forms, uploading documents and application fees are required.**
3. The applicant must be fluent in Chinese and have a passion for learning about the Chinese culture. For more information please refer to the Chinese Language Learning Center website: <http://mandarin.scu.edu.tw/index.php/tw/>
4. Applicants must provide language proficiency test results according to the regulations of each department. Each department, institute, or degree program may require language proficiency beyond the A2 level (please refer to IV programs explanation of the brochure for details).
5. **Once the application documents have been uploaded, the department, grade year, or class listed in the application may not be changed. Once an application is completed, the application fees will not be returned regardless of whether an applicant is admitted.**
6. Students from Vietnam applying for a visa to study in Taiwan will also need to provide a foreign language proficiency certificate. For more information, please refer to this [website](#).
7. Undergraduate students of the university not only have to acquire the credits needed for graduation set by his/her department within a designate year limit, there are also other graduation standards like foreign language proficiency, computer skills, and other activities to complete in order to graduate. In case of students unable to pass certain standards, the university provides mitigation methods to help raise capability and quality.
8. Credit transfer for officially enrolled international students will be verified by the departments and the registration division of the Office of Student Affairs. **If the credit transfer turns out to be insufficient, which leads to a delay of graduation, the student must follow the regulations without protest.** Students are welcome to contact Admissions Division for any questions about credit transfer.

## VI. Acceptance

### A. Admission:

The school's admission committee will release the results for each department; not all places need to be filled. When the number of qualified candidates seeking admission is insufficient according to the standard of a department or program, the number of accepted students can be less than the intended recruitment number. If the number of qualified candidates exceeds the designated recruitment number, a waiting list of additional candidates will be prepared. No additional candidates will be named in the opposite case. Only when the number of qualified candidates seeking admission is insufficient will additional candidates be invited to register. Registration of additional candidates will be conducted by order of score obtained in the application process.

### B. Announcement of Acceptance:

The list of Accepted Candidates will be announced on the school's website. Applicants can also make enquiries via the following channels:

1. By telephone at 886-2-28819471 ext. 6068
2. By Internet at: [https://web-en.scu.edu.tw/entrance/web\\_page/460](https://web-en.scu.edu.tw/entrance/web_page/460)

### C. In addition to the announcement above, acceptance letter will be sent to the admitted candidates by registered express mail.

**D. Acceptance Letter does not guarantee the issuance a visa. Visas must be granted by the Bureau of Consular Affairs or Overseas Missions of the Republic of China.**

## VII. Enrollment and Registration

A. Students who are admitted should follow the guidelines on the acceptance letter and reply "Enrollment Questionnaire for International Students of Soochow University" online before deadline. Late reply will be taken as abandonment of the offer. No later dispute of this ruling will be entertained.

B. Upon registration, the admitted student should provide passport, original degree/diploma certificate (If a degree certificate is not duly authenticated by an overseas representative office of R.O.C. at the time of application, this authentication will be required.) Failure to meet these requirements will result in withdrawal of the qualification.

Program	Time of Inspection	Location
Transfer Student	Spring semester classes begin	Registration and Curriculum Division ( 3102 )

C. If vacancies remain after all qualified candidates have registered, the University will inform the additional qualifiers of the department concerned. These persons may proceed to register in order of priority until the class starts according to the school

calendar of the 2024-2025 Academic Year.

- D. Admitted students and transfer students should follow the relevant regulations of Soochow University with the respect to the transfer of or exemption from the required academic credits after registration.

## VIII. General tuition fees, Scholarships, and Other Information

### A. General tuition fees:

The pertinent information for the 2024 Academic Year is provided below for reference:  
(Please see the website of [Tuition and Miscellaneous Fees](#) for more information):

School / Department	Tuition (within permitted length of degree program)	Tuition (10 credits or more per semester beyond permitted length of degree program)	Credit Fees: (per credit) (9 credits or fewer per semester beyond permitted length of degree program)
Liberal Arts and Social Sciences; Foreign Languages and Cultures; Law (not including Department of Music)	48,370	47,590 (bachelor degree) 48,370 (master/doctoral degree)	1,390 (bachelor degree) 1,410 (master/doctoral degree)
Business (not including Department of Computer Science and Information Management)	49,110	48,330 (bachelor degree) 49,110 (master/doctoral degree)	1,390 (bachelor degree) 1,410 (master/doctoral degree)
Sciences ; Bachelor program of Big Data Management (including Department of Computer Science and Information Management)	55,990	55,170 (bachelor degree) 55,990 (master/doctoral degree)	1,390 (bachelor degree) 1,410 (master/doctoral degree)
Global Program in Interdisciplinary Studies (GPIS)	58,044	57, 108	1,670

※The above fees does not include student insurance, language labs, computer networks fee.

※Starting from the academic year 2024, newly admitted students will be charged additional fees during extended study periods (extended study students). In the first year of extended study, a fee of NT\$500 per semester will be charged, and from the second year onward, NT\$1,000 per semester will be charged. Students who take 10 or more credits per semester (including elective 2-credit courses such as Physical Education and Military Training) will be required to pay the full tuition and fees.

※The standard for tuition and miscellaneous fee refunds will be processed according to the school's academic calendar schedule.

### B. Scholarships:

Scholarship for international students provided by The Moral and Civil Education Center, Soochow University.

More information please refer to the website: <http://www.scu.edu.tw/life>

- C. For information on foreign student matters, scholarships, and accommodation, please contact the Office of International and Cross-Strait Academic Exchanges <http://www.scu.edu.tw/icae>.

Telephone: 886-2-28819471 Ext: 5368

D. Other information:

1. Students who are registered or who retain student status even if temporarily suspended cannot reapply for the same department and year at Soochow University. No student may seek to derive illicit benefit from his or her admission status. The University may bar offenders from attending examinations, revoke their admission status and/or dismiss them from the school. No dispute of such a ruling will be entertained.
2. In the event that it is discovered with respect that an admitted international student's entry qualifications are the product of cheating or fraud, or that submitted documents have been forged, altered, borrowed, amended, used illicitly or otherwise do not have legal standing, the student may be dismissed or see his/her admission status revoked, and no certificate of study will be issued. Should such a violation be discovered after completion of a student's studies, the University may revoke any certificates issued and publicly announce the cancellation of the violator's graduate status, and all legal responsibilities incurred shall rebound to the charge of the violating party.
3. Should any information or document submitted by the test taker is false, he/she shall be forbidden from taking the test, have his/her offer rescinded, or be expelled from the University. Documents submitted by the test taker during registration and enrollment will not be returned. To verify the education background and/or credentials submitted by the test taker, the University may request that the test taker submit additional documents within a specified period of time. The test taker's failure to do so shall be considered as consent for the University to verify such education background and/or credentials with the test taker's original institution with his/her personal data.
4. If an applicant considers that he/she has been victim of any injustice in the application process and that his/her personal rights and interests have been violated, he/she may file a complaint according to the regulations set out in this guide. If the problem cannot be summarily resolved, the applicant may submit in writing a further complaint with the relevant documentation attached to the Enrollment Committee within 20 days after the release of the admission rosters. No late submissions will be entertained.
5. Specific details concerning such matters as retaining admission status, withdrawal, permitted length of degree programs, graduation and credit requirements, and credit transfers or exemptions may be found on the University [website](#).
6. Foreign students may not apply to attend continuing education or in-service BA programs, in-service (work-study) MA programs or any other programs offered

only at night or on holidays. This restriction does not apply to persons who hold a Permanent Alien Residence Certificate, or have the right of permanent residence, or who are in programs specially authorized by the Ministry of Education.

7. International students should obey the R.O.C. laws as well as the regulations of the University; violators of the Employment Service act will be dealt with according to the regulations of the University.
8. In accordance with Article 14 of the Acquired Immunity-Deficiency Syndrome Act of the R.O.C., any foreign student who tests positive in an AIDS test will be reported by the medical authority to the Ministry of Foreign Affairs or the Ministry of the Interior, who may revoke or cancel the student's visa and/or residence permit and order his/her expulsion from the national territory.
9. Any matters not addressed in this Guide may be resolved by the MOE regulations regarding "[International Students Undertaking Studies in Taiwan](#)" and the decisions of the University's Enrollment Committee.

10. Forms enclosed

Attachment 1 – List of Submitted Documents

Attachment 2 – Application Forms for International Students (Sample)

Attachment 3 – Declaration

Attachment 4 – Financial Affidavit for the Benefactor of the International Applicant (If the certificate of deposit is not the applicant's account, please enclose the guarantor's financial affidavit)

Attachment 5 – Other Information Form

Attachment 6 – Soochow University Privacy Statement

Attachment 7 – Checklist and Declaration for International Applicants Undertaking Studies in Taiwan